

CSD 425-OR
Instructions
CSBG FISCAL DATA – OTHER RESOURCES (Rev. 1/08)

Purpose: This form collects the data on all resources administered and generated by the CSBG network. The other resources information is critical because it permits characterization of the work of the network as a whole and places the CSBG within a realistic context. **Please report on all funds that came into your agency in FY 2008.**

Instructions:

Subsection I - Federal Resources (other than CSBG)

- 1) **Amount of FY 2008 CSBG Contract:** please enter the amount of FY 2008 CSBG Contract.
- 2) **Federal Resources (other than CSBG):** enter the amount of funding your agency received in 2008 for each grant and/or program listed below:
 - a) **Weatherization (DOE) (Include oil overcharge \$\$):** enter the amount of Weatherization Assistance Program funding from the US Department of Energy your agency received in 2008. Include Petroleum Violation Escrow (PVE) oil overcharge funds used for this program.
 - b) **LIHEAP - Fuel Assistance (HHS) (Include oil overcharge \$\$):** enter the amount of Low Income Home Energy Assistance Program funding from US Department of Health and Human Services your agency received in 2008. Include PVE oil overcharge funds used for this program.
 - c) **LIHEAP – Weatherization (HHS) (Include oil overcharge \$\$):** enter the amount of Low Income Home Energy Assistance Program (LIHEAP) funding from the US Department of Health and Human Services used to provide weatherization services your agency received in 2008. Include PVE oil overcharge funds used for this program.
 - d) **Head Start (HHS):** Head Start funding from the US Department of Health and Human Services.
 - e) **Early Head Start (HHS):** Early Head Start funding from the US Department of Health and Human Services.
 - f) **Older Americans Act (HHS):** Older Americans Act funding from the US Department of Health and Human Services.
 - g) **SSBG (HHS):** Social Services Block Grant funding from US Department of Health and Human Services.
 - h) **Medicare/Medicaid (HHS):** Medicare and Medicaid funding from US Department of Health and Human Services.

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- i) **Temporary Assistance to Needy Families (TANF):** TANF Funds provided by US Department of Health and Human Services. This should include all programs funded by TANF to provide services to former welfare recipients including programs that assist families in remaining self-sufficient. It is critical to examine the ultimate source of the funds because often TANF funds are funneled through other programs.
- j) **Child Care Development Block Grant (CCDBG):** Child Care Development Block Grant funds provided by US Department of Health and Human Services.
- k) Not applicable
- l) **Other HHS Resources:** List all other funding from US Department of Health and Human Services not listed in Subsection I.2.a – Subsection I.2.v. List in order of size. For each program, please list the name and the funding source. Please DO NOT use acronyms and abbreviations.
- m) **WIC (USDA):** Women, Infant and Children nutrition program funded by the US Department of Agriculture.
- n) **All USDA Non-Food Programs:** All other non-food programs funded by the US Department of Agriculture, such as rural development.
- o) **All Other USDA Food Programs:** All other food programs funded by the US Department of Agriculture.
- p) **CDBG – Federal, State, and Local:** Community Development Block Grant funding from the US Department of Housing and Urban Development directly or indirectly through contracts with the state or local government.
- q) **Housing Programs (HUD):** Funding from section 8 and section 202.
- r) **All other HUD including homeless programs:** All other homeless housing programs funded by the US Department of Housing and Urban Development. Includes the HOME program and the McKinney Homeless program.
- s) **Employment and Training Programs (US DOL):** The Department of Labor JTPA programs were restructured by the Workforce Investment Act (WIA) of 1998. This Subsection asks for all resources from *federal* funding sources that are for employment and training activities, whether through state agencies or Workforce Investment Boards.
- t) **Other US DOL Programs:** Funds from any other US Department of Labor resources not captured in Subsection I.3.s.

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- u) **Corporation for National Services (CNS) Programs:** Funds provided to programs such as the AmeriCorps*VISTA and AmeriCorps*NCCC programs, the SeniorCorps (Foster Grandparent, RSVP, or Senior Companion) programs, Learn and Serve, or America Reads.
- v) **FEMA:** Emergency funds from the Federal Emergency Management Administration.
- w) **Transportation (US DOT):** Transportation funding from the US Department of Transportation.
- x) **Other Federal Sources:** List all other federal funding sources not listed in Subsection I.3.a – Subsection I.3.w. List in order of size. For each program, please list the name and the funding source. **Please do not use acronyms or abbreviations.**

It is important that all programs listed under "Other" in Subsection I.3.l and Subsection I.3.x are carefully scrutinized. Often programs entered here belong on the more specific categories listed in Subsection I.3.a through Subsection I.3.w. For those programs that are listed in these fields, please provide as much detail as possible. This will aid NASCSP in disseminating the information in their annual statistical report. Please do not use program acronyms.

Total: Non-CSBG Federal Resources: Should equal the sum of Subsection I.3.a through Subsection I.3.x.

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Subsection II - State Resources
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Please enter the amount of State funding your agency received in 2008 for each of the following categories.

- a. **State-appropriated funds used for the same purpose as federal CSBG funds:**
This Subsection asks for the amount of funds appropriated to your agency that are governed under the same criteria as federal CSBG allocations. *To date, California does not allocate state general funds to CSBG. This cell should be left blank.*
- b. **State Housing and Homeless Programs**
- c. **State Nutrition Programs**
- d. **State Day Care and Early Childhood Programs**
- e. **State Energy Programs**
- f. **State Health Programs**
- g. **State Youth Development Programs**
- h. **State Employment and Training Programs**
- i. **State Head Start Programs**
- j. **State Senior Programs**
- k. **State Transportation Programs**
- l. **State Education Programs**
- m. **State Community, Rural and/or Economic Development Programs**
- n. **State Rural Development Programs**
- o. **State Family Development Programs**
- p. **Other State Programs:** list all other programs that made use of state funding sources in order of size. Please list the names of all programs and each program's specific funding source(s) and funding amounts. Please do not use acronyms and abbreviations.

<i>It is important that all programs listed under <u>OTHER</u> are carefully scrutinized. Often programs entered here belong on the more specific categories listed in <u>Items A through N</u>. For those programs that are listed in this Subsection, please provide as much detail as possible. Please do not use program or funding source acronyms.</i>

Total: State Resources: Should equal the sum of Item a through Item o.

Double Count Amount: State Resources: If any of the state resources in Subsection II were also reported under Subsection I, Federal Resources, please estimate the amount here.

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Subsection III	Local Resources
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Please enter the amount of Local Resources your agency received in 2008 for each of the following categories.

- a. **Amount of unrestricted funds appropriated by local government**
- b. **Value of contract services**
- c. **Value of in-kind goods/services received from local government**

Total: Local Resources: Should equal the sum of Item a, through Item c.

Double Count Amount: Local Resources: If any of the local resources in Subsection III were also reported under Subsection I or II, Federal and State Resources, please estimate the amount here.

Subsection Part IV	Private Sector Resources
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Please enter the amount of Private Sector Resources your agency received in 2008 for each of the following categories.

- a. **Funds from Foundations, Corporations, United Ways, other non-profits**
- b. **Other donated funds**
- c. **Value of other donated items, food clothing, furniture, etc.**
- d. **Value of in-kind services received from businesses**
- e. **Fees paid by clients for services:** Amounts entered for this Subsection should include all resources generated by a local agency for direct services to clients. Examples are income through “sliding scale” fees charged for medical care, mental health services, or legal/tax assistance.
- f. **Payments by private entities for goods or services for low-income clients or communities:** Some subgrantees are paid by private entities, profit or non profit, to provide services to those corporations. Most such arrangements are contractual. Examples are: outreach for HMO programs, transportation services, public utility contracts for customer services or weatherization, even rental of space and equipment in the service area. This space is for recording the gross income from such arrangements. Contractual arrangements which are simply direct subcontracts or subgrants of state, local or federal funds, should continue to be reported in the federal, state or local resources—and not reported here. This Subsection is to

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record funding of a type not previously enumerated or which was historically assigned to a less appropriate category because the survey offered no Subsection to capture these contractual arrangements involving the private or charitable resources of a non-governmental entity.

- g. **Number of volunteer hours donated:** The figure entered here should be a whole number, should not be in currency format, and should not be added as part of the subtotal for Subsection IV. If Head Start and/or Early Head Start funds were reported in Subsection I, Federal Resources, you must enter the volunteer hours for those programs.

Total: Private Sector Resources: Should equal the sum of Item a through Item f.

Double Count Amount: Private Sector Resources: If any of the private sector resources in Subsection IV were also reported under Subsections I, II, or III, please estimate the amount here.

Total All Other Resources (Federal, State, Local and Private Resources) (Subsection I, II, III, IV): Should equal the sum of the Totals from Subsections I, II, III and IV less the Double Count Amounts from Subsections II, III and IV.

Helpful Hints:

- ✓ Do not place N/A or any characters other than numerical values in the spaces provided. Leave the cell blank if there is no data to report.
- ✓ The “other” category should only be used if the information cannot be reported in the provided categories.
- ✓ Do not use program acronyms or abbreviations unless you also provide the full name of a particular program or funding source.

Remember to report volunteer hours donated to your agency for the 2008 program year in Subsection IV. *Note:* if your agency receives Head Start funding reported in Subsection I, Subsection IV must have volunteer hours reported